

MINUTES

Transportation Policy Committee Of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes

May 14th 2019

Committee Members:

Officers:

Parish President Guy McInnis, *Chairman*

Mayor LaToya Cantrell, *1st Vice Chairwoman* **Designee:** Laura Bryan

Parish President Kirk Lepine, *2nd Vice Chairman*

Parish President Larry Cochran, *4th Vice Chairman* **Designee:** Billy Raymond

Parish President Natalie Robottom, *5th Vice Chairwoman*

Jefferson Parish:

Mayor E. “Ben” Zahn III **Designee:** Kriss Fortunato

Lee Giorgio

Jack Stumpf

Orleans Parish:

Councilmember At-Large Helena Moreno **Designee:** Andrew Tuozzolo

Ronald Carrere

Plaquemines Parish:

Robert Hopkins

Mandrel Pansy

St. Bernard Parish:

Councilmember Wanda Alcon

Councilmember Howard Luna **Designee:** John Lane

Joseph Montalbano

Susan Klees **Designee:** Lenor Duplesis

St. Charles Parish:

Councilmember Julia Fisher-Perrier **Designee:** Mary Clulee

Councilmember At-Large Wendy Benedetto

Debbie Dufresne Vial

St. John the Baptist Parish:

Councilmember Julia Remondet

Jonathan Perret

St. Tammany Parish:

Councilmember Steve Stefancik

Chris Masingill

Tangipahoa Parish:

Mayor Bob Zabbia

Dr. Bonnie Lewis

DOTD:

Secretary Shawn Wilson **Designee:** Ennis Johnson

TPC Members:

Mayor Greg Cromer (Slidell) **Designee:** Eric Lundin

M. D. “Mike” Stolzman (Public Belt RR) **Designee:** Scott Richoux

Kevin Dolliole (Aviation Director) **Designee:** Ronaldo R. Nodal

Brandy Christian (Port) **Designee:** Andree Fant

Mayor Donald Villere

Sharon Leader

Mayor Mike Cooper

Mayor Pete Panepinto

Attendance: 34

Consultants:

Staff: Jeffrey Roesel, Jason Sappington, Megan Leonard, Colethia Kent, et al



AGENDA

1. Consideration: Approval of the April 9, 2019 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the Unified Planning Work Program for FY-20-S. Tangipahoa UZA
6. Consideration: Public Comment Period
7. Consideration: Other Matters



President McInnis led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Jason Sappington, a quorum was established.

1. Consideration: Approval of April 9, 2019 Minutes

Councilmember Wanda Alcon made a motion to approve the April 9, 2019 minutes, seconded by Mayor Pete Panepinto and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Roesel referred the members to pages 5-6 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Ms. Laura Byran seconded by Parish President Kirk Lepine and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Roesel referred the members to page 7 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Mayor Mike Cooper, seconded by Councilmember Steve Stefancik and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Roesel referred the members to pages 8 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by Mayor Pete Panepinto seconded by Mayor Bob Zabbia and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

5. Consideration: Amendment to the Unified Planning Work Program For FY-20- S. Tangipahoa UZA

Mr. Roesel referred the members to page 9 of the meeting packet for the Amendment to the Unified Planning Work Program for FY-20-S. Tangipahoa for review and provided a brief explanation. There being no questions or objections, the Chairman called for a motion to approve the Amendment to the Unified Planning Work Program for FY-20-S. Tangipahoa. It was so moved by Mayor Bob Zabbia, seconded by Mayor Pete Panepinto and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

6. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

7. Consideration: Other Matters

There being no other matters to discuss, the Chairman proceeded to the Regional Planning Commission Meeting.

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For
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May 14, 2019

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Parish President Kirk Lepine, *2nd Vice Chairman*

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Attendance: 26

Consultants:

Staff: Jeffrey Roesel, Jason Sappington, Megan Leonard, Colethia Kent, et al

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AGENDA

1. Consideration: Approval of the April 9, 2019 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - Update Policy & Procedures manual – Contractual Contract Services
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Amendment to the Unified Planning Work Program for FY-20-S. Tangipahoa UZA
8. Presentation: Nunez Community College: The Future of Work
By: Dr. Tina M. Tinney
9. Presentation: Brownfields and Economic Development
By: Maggie Woodruff
Director of Economic Development & Contract Administration
10. Consideration: Travel Request
11. Consideration: Contract Extensions
12. Consideration: Consultant Billings
13. Consideration: Public Comment Period
13. Consideration: Other Matters

The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of April 9, 2019 Minutes

The minutes from the meeting on April 9, 2019 were approved upon a motion by Mr. Joseph Montalbano seconded by Ms. Debbie Dufresne Vial and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

2. Committee Reports: Committee Reports:
(a) Budget and Personnel Committee

- Update Policy & Procedures Manual – Contractual Contract Services

(b) Other Committee Reports

Mr. Roesel referred the members to a handout “Consultant Contract Services Manual For Use By Metropolitan Planning Organizations” and gave a brief overview. Mr. Roesel is requesting the Consultant Contract Services Manual be added to the policy and procedures manual in section 5.2 and also appendix F.

There being no questions or objections, the Chairman called for a motion to approve the updated Policy & Procedures Manual section 5.2 Contractual Contract Services. It was so moved by Mr. Billy Raymond, seconded by Parish President Natalie Robottom and approved unanimously by the members of the Regional Planning Commission.

3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report

Mr. Roesel referred the members to page 10 of the meeting packet for the balance sheet for the month ending March 30, 2019. He indicated that the RPC’s Total Assets and Liabilities, which include the Fund Balance in the amount of \$1,922,324.37.

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Councilmember Wanda Alcon, seconded by Councilmember Steve Stefancik and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Roesel also explained there were no budget amendments at this time.

4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Amendment to the Unified Planning Work Program for FY-20-S. Tangipahoa UZA

Mr. Roesel requested concurrence of items 4-7 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-7 in globo as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilmember at Large Wendy Benedetto and seconded by Mr. Jack Stumpf and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Chairman Guy McInnis had to leave the meeting and appointed Vice Chairman Kirk Lepine to chair the rest of the meeting.

**8. Presentation: Nunez Community College: The Future of Work
By: Dr. Tina M. Tinney**

Mr. Roesel introduced Dr. Tina M. Tinney to the Board. For more information on this presentation please contact Ms. Megan Leonard – 504-483-8525 or mleonard@norpc.org

**9. Presentation: Brownfields and Economic Development
By: Maggie Woodruff
Director of Economic Development & Contract Administration**

Mr. Roesel introduced staff member Maggie Woodruff to the Board. For more information on this presentation please contact Ms. Maggie Woodruff – 504-483-8502 or mwoodruff@norpc.org

10. Consideration: Travel Request

Mr. Roesel referred members to page 12 of the packet and pointed out 3 travel requests for 1 staff member, Lynn Dupont to attend the USGS International Charter Project Manager Training Workshop, June 17-18, 2019 in Sioux Falls, SD, and for 1 staff member to attend the 2019 Louisiana Hurricane Season Geospatial Data Mining Workshop, June 6, 2019, Lafayette, LA and 1 staff member Samuel Buckley to attend the User's Symposium for RidePro, May 19-21, 2019, Louisville, KY.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Mr. Robert Hopkins seconded by Mr. Jonathan Perret and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

11. Consideration: Contract Extensions

Mr. Roesel referred the members to a list of contract extensions on page 12. He explained the extensions are a time only extension. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by Mr. Lee Giorgio and seconded by Councilmember Julia Remondet and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

12. Consideration: Consultant Billings

Mr. Roesel referred the members to a summary list of the consultant bills on pages 13-14 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Councilmember Steve Stefancik and seconded by Parish President Natalie Robottom and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

13. Consideration: Public Comment Period

The Chairman asked if there was any other public comment.

14. Other Matters

The Chairman asked if there was any other matters. There was none.

Mr. Billy Raymond made a motion to adjourn the meeting, Mr. Lee Giorgio seconded and the Chairman adjourned the meeting.